XBRL Excel Utility	
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1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of shareholding patte

Shareholding pattern XBRL filling consists of two processes. Firstly generation of X Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and a
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your lo
4. Make sure that you have downloaded the Chrome Browser to view report generated from
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file

3. Index

1	Details of general information about company
2	Declaration
3	Summary
4	Shareholding Pattern

4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBR information sheet.

5. Steps for Filing Shareholding Pattern

I. Fill up the data: Navigate to each field of every section in the sheet to provide appl format. (Formats will get reflected while filling data.)
- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the ''Validate " button to ensure that the sheet has been p data has been furnished in proper format. If there are some errors on the sheet, excel u about the same.

III. Validate All Sheets: Click on the ''Home" button. And then click on "Validate All Sh that all sheets has been properly filled and validated successfully. If there are some erro utility will prompt you about the same and stop validation at the same time. After correct the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless succe sheet is completed. Now click on 'Generate XML'' to generate XBRL/XML file.
- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generat html report.
- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated thr BSE Listing Center and upload generated xml file. On Upload screen provide the required in to select XML file and submit the XML.

6. Fill up the Shareholding Pattern

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for gene

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero un field.

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed XML.

6. Adding new rows: Sections such as Promoters details allow you to enter as much data can Click on "Add" to add more rows.

7. Deleting rows: Rows that has been added can be removed by clicking the button "Dele you to provide the range of rows you want to delete.

8. Select data from "Dropdown list" wherever applicable.

9. Adding Notes: Click on "Add Notes" button to add notes

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General Info
Declaration
Summary
Shareholding Pattern

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essful validation of all
ce Report'' to generate
rough Utility, login to nformation and browse

erating XML.
less it is a mandatory
further for generating
in a tabular form. You
ete". A popup will ask

Home Validate Import XML

General information about company
Scrip code
NSE Symbol
MSEI Symbol
ISIN
Name of the company
Whether company is SME
Class of Security
Type of report
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date
Shareholding pattern filed under
Whether the listed entity is Public Sector Undertaking (PSU)?

538881
INE243E01010
GALADA FINANCE LIMITED
No
Equity Shares
Quarterly
30-09-2021
Regulation 31 (1) (b)
No

Home Validate

Sr. No.	Particular
1	Whether the Listed Entity has issued any partly paid up shares?
2	Whether the Listed Entity has issued any Convertible Securities ?
3	Whether the Listed Entity has issued any Warrants ?
4	Whether the Listed Entity has any shares against which depository receipts are issued?
5	Whether the Listed Entity has any shares in locked-in?
6	Whether any shares held by promoters are pledge or otherwise encumbered?
7	Whether company has equity shares with differential voting rights?
8	Whether the listed entity has any significant beneficial owner?

Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public
No	No	No	No
No	No	No	No
No	No	No	No
No	No	No	No
No	No	No	No
No	No		
No	No	No	No
No			

Home

Table I - Summary Statement holding of specified securities			
Note : Data will be automatically populated from shareholding pattern sheet - Data Entry Re			
Category (I)	Category of shareholder (II)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)
(A)	Promoter & Promoter Group	8	1700828
(B)	Public	555	1299172
(C)	Non Promoter- Non Public		
(C1)	**Shares underlying DRs**		
(C2)	**Shares held by Employee Trusts**		
	Total	**563**	**3000000**

stricted in this sheet

No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Num
				Class eg: X
		1700828	56.69	1,700,828.00
		1299172	43.31	1299172.00
		3000000	**100**	**3000000.00**

ıber of Voting Rightsheld in each class ofsecurities(IX)			No. Of Shares Underlying Outstanding convertible securities (X)
No of Voting (XIV) Rights		Total as a % of (A+B+C)	
Class eg:y	Total		
	1700828.00	56.69	
	1299172.00	43.31	
	3000000.00	**100.00**	

No. of Shares Underlying Outstanding Warrants (Xi)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (Xi) (a)	Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of Lock (XII)
			No. (a)
		56.69	
		43.31	
		100	

ked in shares)	Number of Shares pledged or otherwise encumbered (XIII)		Number of equity shares held in dematerialized form (XIV)
As a % of total Shares held (b)	No. (a)	As a % of total Shares held (b)	
			1700828
			743422
			2444250

Home Validate

Sr.	Category & Name of the Shareholders (I)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)
A	Table II - Statement showing shareholding pattern of the Promoter and Promoter Gro		
(1)	Indian		
(a)	Individuals/Hindu undivided Family	6	1137093
(b)	Central Government/ State Government(s)		
(c)	Financial Institutions/ Banks		
(d)	Any Other (specify)	2	563735
	Sub-Total (A)(1)	8	1700828
(2)	Foreign		
(a)	Individuals (NonResident Individuals/ Foreign Individuals)		
(b)	Government		
(c)	Institutions		
(d)	Foreign Portfolio Investor		
(e)	Any Other (specify)		
	Sub-Total (A)(2)		
	Total Shareholding of Promoter and Promoter Group (A)=(A)(1)+(A)(2)	8	1700828
	Details of Shares which remain unclaimed for Promoter & Promoter Group		
B	Table III - Statement showing shareholding pattern of the Public shareholder	Note : Kindly show details of shareh	
(1)	Institutions		
(a)	Mutual Funds		
(b)	Venture Capital Funds		
(c)	Alternate Investment Funds		
(d)	Foreign Venture Capital Investors		
(e)	Foreign Portfolio Investors		

(f)	Financial Institutions/ Banks		
(g)	Insurance Companies		
(h)	Provident Funds/ Pension Funds		
(i)	Any Other (specify)		
	Sub-Total (B)(1)		
(2)	Central Government/ State Government(s)/ President of India		
	Sub-Total (B)(2)		
(3)	**Non-institutions**		
(a(i))	Individuals - i.Individual shareholders holding nominal share capital up to Rs. 2 lakhs.	521	440655
(a(ii))	Individuals - ii. Individual shareholders holding nominal share capital in excess of Rs. 2 lakhs.	16	624993
(b)	NBFCs registered with RBI		
(c)	Employee Trusts		
(d)	Overseas Depositories (holding DRs) (balancing figure)		
(e)	Any Other (specify)	18	233524
	Sub-Total (B)(3)	555	1299172
	Total Public Shareholding (B)=(B)(1)+(B)(2)+(B)(3)	555	1299172
	Details of the shareholders acting as persons in Concert for Public		
	Details of Shares which remain unclaimed for Public		
C	**Table IV - Statement showing shareholding pattern of the Non Promoter- Non Public sha**		
(1)	Custodian/DR Holder - Name of DR Holders (If Available)		
(2)	Employee Benefit Trust (under SEBI (Share based Employee Benefit) Regulations, 2014)		
	Total NonPromoter- Non Public Shareholding (C)= (C)(1)+(C)(2)		
	Total (A+B+C2)	563	3000000
	Total (A+B+C)	563	3000000

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No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number o No Class eg: X
oup				
		1137093	37.90	1137093.00
		563735	18.79	563735.00
		1700828	56.69	1700828.00
		1700828	56.69	1700828.00

holders having more than one percentage of total no of shares. Please refer software manual.

		440655	14.69	440655
		624993	20.83	624993
		233524	7.78	233524
		1299172	43.31	1299172.00
		1299172	43.31	1299172.00

areholder

		3000000	100.00	3000000.00
		3000000	100.00	3000000.00

Disclosure of notes on shareholding pattern | **Add No**

of promoter holiding in dematerialsed form is less than 100 percentage	Add No
losure of notes in case of public share holding is less than 25 percentage	Add No
sure of notes on shareholding pattern for company remarks explanatory	Add No

of Voting Rights held in each class of securities(IX)			No. Of Shares Underlying Outstanding convertible securities (X)	No. of Shares Underlying Outstanding Warrants (Xi)
of Voting (XIV)Rights		Total as a % of Total Voting rights		
Class eg:y	Total			
	1137093	37.90		
	563735	18.79		
	1700828	56.69		
	1700828	56.69		

	440655	14.69		
	624993	20.83		
	233524	7.78		
	1299172	43.31		
	1299172	43.31		

	3000000	100.00		
	3000000	100.00		

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No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (Xi) (a)	Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of Locked in shares (XII)		Number of Shar otherwise er (XII
		No. (a)	As a % of total Shares held (b)	No. (a)
	37.90			
	18.79			
	56.69			
	56.69			

	14.69			
	20.83			
	7.78			
	43.31			
	43.31			

	100.00			
	100.00			

res pledged or ncumbered I)	
As a % of total Shares held (b)	Number of equity shares held in dematerialized form (XIV)
	1137093
	563735
	1700828
	1700828

	242655
	273143
	227624
	743422
	743422
	2444250
	2444250